

July 2011						
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AUGUST 2011

SEPTEMBER 2011						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
DID YOU KNOW? Each year the FA and college offer orientations for new full- and part-time faculty—an excellent opportunity for new faculty to learn about their union’s many resources.	1	2 9:30 am Suffolk County Legislature	3	4	5	6
	7	8	9	10	11	12
14	15	16 9:30 am Suffolk County Legislature	17	18 8:30 am Board of Trustees (A)	19	20
21	22 FA screenings of candidates for Suffolk County Legislature	23 FA screenings of candidates for Suffolk County Legislature	24 FA screenings of candidates for Suffolk County Legislature	25 5:15 pm new adjunct faculty orientation	26 8:45 am new full-time faculty orientation ~ am with the college ~ pm with the FA	27
28 <i>red = FA events</i> <i>blue = college events</i>	29 day classes begin	30 3:45 pm FA Executive Council	31	DID YOU KNOW? The FA continuously updates its website to keep members in the know. Check it out at www.fascc.org . You'll find information on our community outreach and new member program activities, on our Benefit Fund, and on the promotion and sabbatical processes. You'll also find our contract, constitution, and issues of our newsletter, <i>The WORD</i> . There's information specifically aimed at adjuncts and at faculty who participate in distance education, plus a great deal more!		

AUGUST 2011						
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SEPTEMBER 2011

OCTOBER 2011						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
DID YOU KNOW? State census rosters are typically due around the fourth week of the semester. State funding for the college as well as students' financial aid depend on timely submission of these rosters, so don't forget!				1	2	3
4	5 no day or evening classes (Labor Day)	6 evening and online classes begin 3:30 pm President's Council	7 11:00 am sabbatical workshop (A)	8 3:45 pm FA Executive Council	9	10 Saturday classes begin
11 Sunday classes begin	12 11:15 am sabbatical workshop (E)	13	14	15 9:00 am Board of Trustees (G) 9:30 am Suffolk County Legislature	16	17
18	19	20 no day or evening classes (All College Day)	21 11:00 am sabbatical workshop (G)	22	23	24
25 <i>red = FA events</i> <i>blue = college events</i>	26	27 full-time faculty overload available: winter and spring 2012	28 no evening classes (Rosh Hashanah)	29 no day or evening classes (Rosh Hashanah)	30 no day classes (Rosh Hashanah) adjunct NOFA forms available: winter and spring 2012	DID YOU KNOW? Sabbatical applications are due on October 15, so the FA sponsors sabbatical workshops on each campus in the month of September.

SEPTEMBER 2011						
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OCTOBER 2011

NOVEMBER 2011						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
DID YOU KNOW? Every fall semester the FA participates in the NYSUT Community College Conference with colleagues from across the state.						1
2	3	4	5 1:00 pm Benefit Fund	6	7 no evening classes (Yom Kippur)	7 no day or evening classes (Yom Kippur)
9	10	11 9:30 am Suffolk County Legislature 3:30 pm Pres. Council full-time faculty overload requests due: winter and spring 2012	12	13 3:45 pm FA Executive Council	14	15
16	17	18	19 full-time faculty overload assignments posted: winter 2012	20 9:00 am Board of Trustees (G)	21 adjunct promotion A1 forms due	22
23	24	25	26	27 mid-semester	28 NYSUT Community College Conference full-time faculty overload assignments posted: spring 2012	29 NYSUT Community College Conference (Cooperstown)
30 NYSUT Community College Conference (Cooperstown)	31 adjunct NORA forms due: winter and spring 2012	DID YOU KNOW? Adjunct faculty should not forget to complete their NORA forms to be eligible for future assignments. For winter and spring 2012 assignments, they are due on October 31.				<i>red = FA events</i> <i>blue = college events</i>

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NOVEMBER 2011

DECEMBER 2011						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
DID YOU KNOW? This year the FA has created a retiree committee to help FA members navigate the many issues associated with retirement. The first FA retiree workshop will be held on Friday, November 4.		1	2	3	4 adjunct certification requests due FA retiree workshop	5
6	7	8 Election Day	9 9:30 am Suffolk County Legislature	10 3:45 pm FA Executive Council	11 FT faculty overload accept/decline due date: winter and spring 2012 adjunct NORA assignments posted: winter 2012	12
13	14 priority registration for spring 2012 begins	15 3:30 pm President's Council	16	17	18	19
20	21	22 9:30 am Suffolk County Legislature	23 no day or evening classes (Thanksgiving)	24 no day or evening classes (Thanksgiving)	25 no day or evening classes (Thanksgiving)	26 no day or evening classes (Thanksgiving)
27 no day or evening classes (Thanksgiving)	28	29	30 adjunct NORA accept/decline due date: winter 2012 adjunct new hire observations deadline			<i>red = FA events</i> <i>blue = college events</i>

NOVEMBER 2011						
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DECEMBER 2011

JANUARY 2012						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>DID YOU KNOW?</p> <p>New faculty members can attend the FA's annual holiday party at no cost.</p> <p>All members are encouraged to come and celebrate this year's retirees as well as the holiday season!</p>				<p>1</p> <p>9:00 am Board of Trustees (G)</p> <p>adjunct NORA assignments posted: spring 2012</p>	<p>2</p> <p>7:00 pm FA holiday party</p> <p>adjunct promotion observations deadline</p>	<p>3</p>
<p>4</p>	<p>5</p>	<p>6</p> <p>9:30 am Suffolk County Legislature</p>	<p>7</p>	<p>8</p> <p>3:45 pm FA Executive Council</p>	<p>9</p> <p>adjunct NORA accept/decline due date: spring 2012</p>	<p>10</p>
<p>11</p>	<p>12</p>	<p>13</p>	<p>14</p>	<p>15</p>	<p>16</p>	<p>17</p> <p>last meeting of Saturday classes</p>
<p>18</p> <p>last meeting of Sunday classes</p>	<p>19</p> <p>conversion day: Friday classes meet instead of Monday classes</p>	<p>20</p> <p>9:30 am Suffolk County Legislature</p> <p>last meeting of day classes</p> <p>conversion day: Thurs. classes meet instead of Tues. classes</p>	<p>21</p> <p>last meeting of evening and online classes</p> <p>college make-up date for day classes, if necessary</p>	<p>22</p> <p>college make-up date for day, evening, and Saturday/Sunday classes, if necessary</p>	<p>23</p>	<p>24</p>
<p>25</p>	<p>26</p> <p>Christmas Day observed</p>	<p>27</p> <p>wintersession classes begin</p>	<p>28</p>	<p>29</p>	<p>30</p>	<p>31</p> <p><i>red = FA events</i> <i>blue = college events</i></p>

DECEMBER 2011						
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JANUARY 2012

FEBRUARY 2012						
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1	2 New Year's observed	3	4 wintersession mid-semester	5	6	7
8	9	10	11	12	13 last meeting of wintersession classes	14 college make-up date if necessary
15	16 Martin Luther King Jr Birthday	17	18	19	20	21
22	23 day classes begin	24	25	26	27	28 Saturday classes begin
29 Sunday classes begin	30 evening and online classes begin	31	DID YOU KNOW? Wintersession courses are counted as part of full-time faculty summer overload and as part of adjuncts' summer assignment course load.			<i>red = FA events</i> <i>blue = college events</i>

JANUARY 2012						
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FEBRUARY 2012

MARCH 2012						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
DID YOU KNOW? Applications for faculty development funds are due on April 15 for summer 2012 as well as for academic year 2012-2013. Learn more at one of this month's faculty development workshops!			1	2	3	4
5	6 11:00 am faculty development workshop (A)	7 full-time faculty overload available: summer 2012 round 1	8	9 3:45 pm FA Executive Council	10	11
12	13 11:15 am faculty development workshop (E)	14	15 full-time faculty overload requests due: summer 2012 round 1	16	17	18
19	20 no day or evening classes (Presidents Day)	21	22	23	24 full-time faculty overload assignments posted: summer 2012 round 1	25
26	27 11:00 am faculty development workshop (G)	28	29	DID YOU KNOW? State census rosters are typically due around the fourth week of the semester. State funding for the college as well as students' financial aid depend on timely submission of these rosters, so don't forget!		<i>red = FA events</i> <i>blue = college events</i>

FEBRUARY 2012						
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MARCH 2012

APRIL 2012						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
DID YOU KNOW? Every spring term, the FA hosts promotion workshops with each campus dean. See our website for information on dates, times, and locations!				1 adjunct NORA forms available: fall 2012 full-time faculty overload available: fall 2012	2 full-time faculty overload accept/decline due date: summer 2012 round 1	3
	4	5 NYSUT Higher Ed Lobby Day full-time faculty overload available: summer 2012 round 2	6 no day or evening classes (Professional Development Day) NYSUT Higher Ed Lobby Day	7 1:00 pm Benefit Fund	8 3:45 pm FA Executive Council	9 AFT Higher Ed Issues Conference (D.C.) full-time faculty overload requests due: summer 2012 round 2
11 AFT Higher Ed Issues Conference (D.C.)	12 full-time faculty overload requests due: fall 2012	13	14	15	16 full-time faculty overload assignments posted: summer 2012 round 2 adjunct promotion A1 forms AND certification requests due	17
18	19	20	21 full-time faculty overload assignments posted: fall 2012	22 mid-semester	23 full-time faculty overload accept/decline due date: summer 2012 round 2	24
25 <i>red = FA events</i> <i>blue = college events</i>	26 full-time faculty overload available: summer 2012 round 3	27	28	29	30 full-time faculty overload requests due: summer 2012 round 3 adjunct NORA forms due: fall 2012	31 no day or evening classes (Spring Recess)

MARCH 2012						
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APRIL 2012

MAY 2012						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 no day or evening classes (Spring Recess)	2 no day or evening classes (Spring Recess)	3 no day or evening classes (Spring Recess)	4 no day or evening classes (Spring Recess)	5 no day or evening classes (Spring Recess)	6 no day or evening classes (Spring Recess)	7 no day or evening classes (Spring Recess)
8 no day or evening classes (Spring Recess)	9	10	11 full-time faculty overload assignments posted: summer 2012 round 3	12 3:45 pm FA Executive Council	13	14
15	16 priority registration for Fall 2012 begins	17 full-time faculty overload accept/decline due date: summer 2012 round 3	18 full-time faculty overload available: summer 2012 round 4	19	20 adjunct NORA assignments posted: fall 2012 adjunct new hire observations deadline	21
22	23 full-time faculty overload requests due: summer 2012 round 4	24	25	26 NYSUT Representative Assembly (Buffalo)	27 NYSUT Representative Assembly (Buffalo)	28 NYSUT Representative Assembly (Buffalo)
29 <i>red = FA events</i> <i>blue = college events</i>	30 full-time faculty overload assignments posted: summer 2012 round 4				DID YOU KNOW? Every year, the FA officers and two elected delegates attend the NYSUT Representative Assembly, the highest policy-making body of our statewide union.	

APRIL 2012						
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MAY 2012

JUNE 2012						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4 3:30 pm new members social gathering adjunct promotion observations deadline	5
6	7	8	9	10 3:45 pm FA Executive Council full-time faculty overload accept/decline due: summer 2012 round 4	11	12 last meeting of Saturday classes
13 last meeting of Sunday classes	14	15 last meeting of day, evening, and online classes	16 college make-up date for day and evening classes, if necessary	17 college make-up date for day and evening classes, if necessary	18	19 college make-up date for Saturday and Sunday classes, if necessary
20 Commencement	21	22	23	24	25	26
27	28 Memorial Day	29 classes begin for first 5-week summer session AND 8-week summer session	30	31	DID YOU KNOW? Final course grades are typically due three days after the last meeting of day classes.	<i>red = FA events</i> <i>blue = college events</i>

MAY 2012						
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JUNE 2012

JULY 2012						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
DID YOU KNOW? Promotion applications are due every year on June 15. Don't miss this important deadline!					1	2
	3	4	5	6 10:00 am FA Benefit Fund 1:00 pm FA Executive Council 3:00 pm FA leadership appreciation dinner	7	8
10	11	12	13 mid-semester for first 5-week summer session	14	15 deadline for promotion applications	16
17	18	19	20	21	22	23
24	25 mid-semester for 8-week summer session	26	27	28 last class meeting for first 5-week summer session	29	30 <i>red = FA events</i> <i>blue = college events</i>

JUNE 2012

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JULY 2012

AUGUST 2012

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 no day or evening classes (Independence Day)	5 classes begin for second 5-week summer session	6	7
8	9	10	11	12	13	14
15	16	17	18	19 last class meeting for 8-week summer session	20	21
22	23 mid-semester for second 5-week summer session	24	25	26	27 AFT Convention (Detroit)	28 AFT Convention (Detroit)
29 AFT Convention (Detroit)	30	31		<p>DID YOU KNOW?</p> <p>When planning future schedules with your academic chair, remember the limit of 8 contact hours per semester for overload and adjunct load.</p>		

red = FA events
blue = college events

July 2012

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AUGUST 2012

SEPTEMBER 2012

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
DID YOU KNOW? The FA continuously updates its website to keep members in the know. Check it out at www.fascc.org . You'll find information on our community outreach and new member program activities, on our Benefit Fund, and on the promotion and sabbatical processes. You'll also find our contract, constitution, and issues of our newsletter, <i>The WORD</i> . There's information specifically aimed at adjuncts and at faculty who participate in distance education, plus a great deal more!			1	2	3	4
5	6	7 last class meeting for second 5-week summer session	8	9	10	11
12	13	14	15	16	17	18
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red = FA events
blue = college events